



**City of San Marcos  
Animal Services Council  
Committee  
Regular Meeting Minutes  
September 29, 2022**

<b>Agenda #</b>	<b>Agenda Caption</b>	<b>Action/Direction</b>
<b>1)</b>	<b>Call to Order</b>	<p>The Animal Services Council Committee convened in a regular meeting on 29 September 2022, held virtually.</p> <p>Chair, Mayor Jane Hughson called the meeting to order at 9:06 a.m.</p>
<b>2)</b>	<b>Roll Call</b>	<p>Committee Members in Attendance: Mayor Jane Hughson Councilmember Alyssa Garza Councilmember Shane Scott</p> <p>Staff in Attendance: Greg Carr DerryAnn Krupinsky Christie Banduch Chase Stapp Stephanie Reyes</p>
<b>3)</b>	<b>Minutes</b>	<p>Motion to approve 15 August 2022 meeting minutes by Jane Hughson, Second by Shane Scott. All in favor of approving the 15 August 2022 meeting minutes.</p>
<b>4)</b>	<b>Discuss Chapter 6 Animal Ordinance Revisions and Provide Direction to Staff</b>	<p>Staff asked for feedback from council regarding proposed ordinance changes and public survey comments. Council directed staff to add a “grace period” for compliance with new ordinance for existing pet shops, possibly using stores’ lease end dates to set that grace period. Council directed staff to have Animal Protection conduct monthly inspections of pet shops and a veterinarian to be employed by the city to inspect quarterly. Council directed staff to add section prohibiting pet shops</p>

		<p>from bringing in new animals and selling them during times of disease outbreaks. Council agreed on ordinance provision giving flexibility to shelter management for fee schedule adjustments. DerryAnn Krupinsky has sent proposed ordinance to legal for their review. Jane Hughson wants the language in the proposed ordinance adjusted to provide more clarity on animal euthanasia, particularly for neonatal animals.</p>
5)	<p><b>Receive update on animal shelter donation option on utility bills</b></p>	<p>Chase Stapp gave an update that the option to donate to the shelter has been added to utility bills and is on the current bill cycle.</p>
6)	<p><b>Discuss future agenda items</b></p>	<p>Jane Hughson would like the committee to discuss ways that they can assist staff with the regional partnerships with Hays, Kyle and Buda. Alyssa Garza would like an update on what grants the shelter has received and what grant opportunities are available that the council committee can assist the shelter in applying for. Jane Hughson would like the next meeting to be in January during the afternoon, in person but with a Zoom option and fully open to the public.</p>
7)	<p><b>Adjournment</b></p>	<p>The meeting was adjourned at 10:13 a.m.</p>