

CITY OF SAN MARCOS
MUNICIPAL COURT OF RECORD
712 S Stagecoach Trail, Suite #2233
San Marcos, TX 78666
(512) 393-8190 • Fax: (855) 246-9121
municipalcourtinfo@sanmarcostx.gov



Presiding Judge:
Dallari Landry
Alternate Judge:
Daniel M. Burns
Court Administrator:
Richelle Vaughn

Request for Reset

Please Print. If the court cannot read the information on this form, the Court will not consider your request. If the form is not completely filled out, the court will not consider your request.

Case #'s (list all):

Name:

Email Address:

Phone:

Address:

Court Date:

I am requesting that my court date be reset for the following reason:

- If your request for a reset is **work or school related**, you must provide a letter from your supervisor or school. The court will not grant your reset without the documentation from your employer or school.
- If your request is **less than two business days before your hearing**, the court will not grant your request for a reset, unless it is a medical emergency. You must provide documentation of the medical emergency from your doctor.

Defendant Signature: _____ Date: _____

Form must be submitted to the Court in person, or by email, fax, or mail.

Please do not write in this box

On this the ____ of _____, 20____, the defendant's request for a reset was:

GRANTED / DENIED (circle one).

Municipal Court Judge