

# Environmental Review Record Checklist

**Date:**

**Grantee:** City of San Marcos

**DR Contract #:**

**Project Title:**

**Project Location:** (San Marcos, Hays Country, Texas):

**Prepared by:**

**Reviewed by:**

Item	Document Page #	Comment
<b>NEPA Review</b>		
Are all forms for the specified NEPA classification included? <input type="checkbox"/> Yes <input type="checkbox"/> No		
<input type="checkbox"/> <b>Exempt/CE (Not Subject to 58.5) Project:</b>		
HUD Exempt/CENST Form? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Project Location Sufficient? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Project Description Sufficient? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Funding Information Correct? <input type="checkbox"/> Yes <input type="checkbox"/> No		
<input type="checkbox"/> <b>CE (Subject to 58.5) Project:</b>		
HUD CEST Form included? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Project Converts to <b>Exempt</b> ? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Project Location sufficient and Mapped? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Project Description sufficient? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Evidence of Publication of NOI/RROF? <input type="checkbox"/> Yes <input type="checkbox"/> No		
RROF and Certification? <input type="checkbox"/> Yes <input type="checkbox"/> No		
<input type="checkbox"/> <b>EA Project:</b>		

Item	Document Page #	Comment
HUD EA Form? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Project Information Correct? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Project Locations Correct and Mapped? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Project description sufficient? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Alternatives Analysis complete? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Purpose and Need Completed? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Existing Conditions and Trends Complete? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Funding Information Correct? <input type="checkbox"/> Yes <input type="checkbox"/> No		
RROF and Certification? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Evidence of Publication of FONSI and RROF? <input type="checkbox"/> Yes <input type="checkbox"/> No		
<b>Acquisition</b>		
Does the project include acquisition? <input type="checkbox"/> Yes <input type="checkbox"/> No		
If so, was the property acquired prior to application or is there a plan to acquire property? <input type="checkbox"/> Yes <input type="checkbox"/> No		
<b>Public Notices</b>		
Is there proof of publication for the NOI/RROF or the FONSI/RROF? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Is there a sufficient comment period? (Published – 7 days for a CE, 15 days for an EA; Posted – 10 days for a CE, 18 days for an EA) <input type="checkbox"/> Yes <input type="checkbox"/> No		
Does the comment period end on a weekend or holiday? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Did the RE sign the RROF after the end of the public comment period? <input type="checkbox"/> Yes <input type="checkbox"/> No (If no, the RROF must be resigned and dated after the end of the comment period)		

Item	Document Page #	Comment
Is the "On or about" date at least one day after the end of the comment period? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Was the notice published in a newspaper that is circulated in the project area? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No		
<b>Airport Hazards</b>		
Airport Hazards present? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Map included? <input type="checkbox"/> Yes <input type="checkbox"/> No		
<b>Coastal Barrier Resources</b>		
Within a coastal barrier? <input type="checkbox"/> Yes <input type="checkbox"/> No		
CBRS Unit #:		
Map included? <input type="checkbox"/> Yes <input type="checkbox"/> No		
<b>Flood Zone</b>		
Within Floodplain? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Zone: Zone AE/X		
Map Included? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Flood Insurance Needed? <input type="checkbox"/> Yes <input type="checkbox"/> No		
<b>Clean Air</b>		
Nonattainment Area? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Mitigation required? <input type="checkbox"/> Yes <input type="checkbox"/> No		
<b>Coastal Zone Management</b>		
Within Coastal Zone Management Area? <input type="checkbox"/> Yes <input type="checkbox"/> No		
If yes, has coordination with the Texas GLO Coastal occurred? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Has GLO responded with concurrence? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Consultation package and maps included? <input type="checkbox"/> Yes <input type="checkbox"/> No		
<b>Contamination and Toxic Substances</b>		
Was an adequate database search conducted with all necessary resources?		

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<input type="checkbox"/> Yes <input type="checkbox"/> No		
<b>Flammable/explosive materials?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No		
<input type="checkbox"/> Petroleum Storage Tanks (PST)		
<input type="checkbox"/> Leaking Petroleum Storage Tanks (LPST)		
<b>Toxic chemicals?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No		
<input type="checkbox"/> National priorities list (NPL)		
<input type="checkbox"/> Brownfields Management System (BF)		
<input type="checkbox"/> Comprehensive Environmental Response, Compensation and Liability Information System (CERCLIS)		
<input type="checkbox"/> Resource Conservation and Recovery Act – Corrective Action (RCRAC)		
<input type="checkbox"/> Resource Conservation and Recovery Act – Generator (RCRAG)		
<input type="checkbox"/> Closed and Abandoned Landfill Inventory (CALF)		
<input type="checkbox"/> Municipal Solid Waste Landfill Sites (MSWLF)		
<input type="checkbox"/> Brownfields Site Assessments (BSA)		
<input type="checkbox"/> State superfund (SF)		
<b>Radioactive materials?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No		
<input type="checkbox"/> Radiation Information Database (RADInfo)		
<input type="checkbox"/> Industrial and Hazardous Waste (IHW)		
<b>Visual Site Inspection</b>		
In addition to the databases researched above, were the following areas of concern assessed for Presence/Absence at the project site: Underground Storage Tank? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Aboveground Storage Tank?		

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<input type="checkbox"/> Yes <input type="checkbox"/> No		
Illegal dumping or landfills in close proximity? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Were photographs taken of areas of concern? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Were distance and proximity of areas of concern noted? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Were interviews needed for the property history? <input type="checkbox"/> Yes <input type="checkbox"/> No		
If so, were they conducted? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Are the following indicators on-site? Visual evidence of stressed vegetation noted? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Soil staining? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Leaking or corroded storage barrels? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Electrical equipment that may contain PCBs discussed? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Is there a need for further investigation? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Was proper analysis of the identified hazardous materials sites completed and outlined in the ERR? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Were conclusions and recommendations regarding potential hazardous material issues made? <input type="checkbox"/> Yes <input type="checkbox"/> No		
<b>Endangered Species</b>		
Is there an accurate description of the existing habitat on, and adjacent, to the project site? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Have both the TPWD & USFWS threatened and endangered species lists been reviewed and evaluated for the project area, and attached to the document? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Is the USFWS iPaC report included? <input type="checkbox"/> Yes <input type="checkbox"/> No		

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Are there any T&E species and/or their habitat located within the project area? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Is critical habitat per USFWS present? <input type="checkbox"/> Yes <input type="checkbox"/> No Map included? <input type="checkbox"/> Yes <input type="checkbox"/> No		
If necessary, has consultation been initiated with USFWS and/or TPWD? <input type="checkbox"/> Yes <input type="checkbox"/> No Consultation complete? <input type="checkbox"/> Yes <input type="checkbox"/> No		
If necessary, has consultation been initiated with National Marine and Fisheries Service? <input type="checkbox"/> Yes <input type="checkbox"/> No Consultation complete? <input type="checkbox"/> Yes <input type="checkbox"/> No		
<b>Migratory Birds</b>		
Is there migratory bird habitat, within or adjacent, to the project area? <input type="checkbox"/> Yes <input type="checkbox"/> No		
If necessary, has coordination been initiated with the USFWS Region 2 Migratory Bird Permit Office? <input type="checkbox"/> Yes <input type="checkbox"/> No		
If applicable, were bridges inspected for bird or bat colonies? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Have TPWD MBTA BMP's been incorporated into the document? <input type="checkbox"/> Yes <input type="checkbox"/> No		
<b>Explosive and Flammable Hazards</b>		
Was there a 100 gallon or larger Above-ground Storage Tank within 1 mile of the project site? <input type="checkbox"/> Yes <input type="checkbox"/> No		
If yes, is the project at a location/place where people congregate? <input type="checkbox"/> Yes <input type="checkbox"/> No		
If yes, was the Acceptable Separation Distance tool utilized? <input type="checkbox"/> Yes <input type="checkbox"/> No		

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Was the project an acceptable distance from the potential hazard? <input type="checkbox"/> Yes <input type="checkbox"/> No		
If a site was not an acceptable distance were proper mitigation measures included in the project? <input type="checkbox"/> Yes <input type="checkbox"/> No		
<b>Farmlands Protection</b>		
Is project located within the city limits? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Are active farmlands present? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Are prime farmlands present? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Is the dominant crop listed? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Is Form AD 1006 Farmland Conversion Impact Rating for noted if impacts are anticipated? <input type="checkbox"/> Yes <input type="checkbox"/> No		
<b>Floodplain Management</b>		
Have FIRM maps been included for each location? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Are FIRM panel numbers referenced? <input type="checkbox"/> Yes <input type="checkbox"/> No FIRM #48209C0393F & 48209C0394F		
Is project within the 100-year floodplain? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Is the project within the 500-year floodplain? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Is the project a critical action in the 100 or 500-year floodplain? <input type="checkbox"/> Yes <input type="checkbox"/> N/A No If yes, has mitigation and modifications been incorporated into the project design? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Has the 8-Step Floodplain process been completed? <input type="checkbox"/> Yes <input type="checkbox"/> No		

Item	Document Page #	Comment
Has the 5-step Floodplain process been completed? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Have alternatives been adequately developed? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Are there reasonable alternatives outside of the floodplain? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Are the necessary floodplain public notices published? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Do the public notices mention the specific flood zone, acreage of the project, and alternatives? <input type="checkbox"/> Yes <input type="checkbox"/> No		
<b>Historic Preservation (Above-Ground Resources)</b>		
Is the project activity exempt from SHPO review per GLO/THC PA? <input type="checkbox"/> Yes <input type="checkbox"/> No		
If so, has the PA been applied appropriately? Which article applies? <input type="checkbox"/> Yes <input type="checkbox"/> No		
If not, was the project reviewed by SHPO? <input type="checkbox"/> Yes <input type="checkbox"/> No		
What was SHPO's determination? <input type="checkbox"/> No historic properties affected <input type="checkbox"/> No adverse effect <input type="checkbox"/> Adverse effect		
<b>Archeology Review (Below-Ground Resources)</b>		
Is the project activity exempt from SHPO review per GLO/THC PA? <input type="checkbox"/> Yes <input type="checkbox"/> No		
If so, has the PA been applied appropriately? Which article applies? <input type="checkbox"/> Yes <input type="checkbox"/> No		
If not, was the project reviewed by SHPO? <input type="checkbox"/> Yes <input type="checkbox"/> No		
What was SHPO's determination? <input type="checkbox"/> No historic properties affected <input type="checkbox"/> No adverse effect <input type="checkbox"/> Adverse effect		
<b>Tribal Review</b>		
TDAT searched? <input type="checkbox"/> Yes <input type="checkbox"/> No		



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Coordination with tribe completed? <input type="checkbox"/> Yes <input type="checkbox"/> No		
<b>Noise Abatement and Control</b>		
Is the project a noise-sensitive use? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Was a noise calculation performed? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Is mitigation required? <input type="checkbox"/> Yes <input type="checkbox"/> No		
<b>Sole Source Aquifers</b>		
Is the project near a sole Source Aquifer? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Map included? <input type="checkbox"/> Yes <input type="checkbox"/> No		
<b>Wetlands</b>		
Are wetlands present? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Are the locations of the wetlands mapped on NWI maps? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Has the 8-Step Process been completed for the wetlands? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Have reasonable alternatives been adequately developed? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Are there reasonable alternatives outside the wetland boundaries? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Is a USACE NWP permit needed? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, which permit? _____ Is a PCN required? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Is an Individual Permit needed? <input type="checkbox"/> Yes <input type="checkbox"/> No If so, has the permit been obtained? <input type="checkbox"/> Yes <input type="checkbox"/> No Permit # _____ Expiration date: _____ Is the approved mitigation plan appended to the document?		

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<input type="checkbox"/> Yes <input type="checkbox"/> No		
<b>Wild &amp; Scenic Rivers</b>		
Project near a WSR or inventory river? <input type="checkbox"/> Yes <input type="checkbox"/> No Map included? <input type="checkbox"/> Yes <input type="checkbox"/> No		
<b>Socioeconomics / Land Use Review</b>		
Are socioeconomic impacts anticipated? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Is the EJ Screen tool attached? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Will there be new right-of-way or additional easements? <input type="checkbox"/> Yes <input type="checkbox"/> No		
<b>For EAs Only:</b>		
EA Factors Worksheet Included? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Were additional studies required? <input type="checkbox"/> Archeological Study <input type="checkbox"/> Wetland Delineation <input type="checkbox"/> Biological Assessment <input type="checkbox"/> Other _____		
Field Site Survey Completed? <input type="checkbox"/> Yes <input type="checkbox"/> No Date _____ Photos included? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Cumulative impact analysis sufficient? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Were at least 3 alternatives included? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Summary of Findings and Conclusions? <input type="checkbox"/> Yes <input type="checkbox"/> No		
<b>For all Forms:</b>		
Mitigation Measures and Conditions Complete? <input type="checkbox"/> Yes <input type="checkbox"/> No		
All form signed? <input type="checkbox"/> Yes <input type="checkbox"/> No		